



COUNTY OF NORTHERN LIGHTS

POLICY

WHMIS

CREATED: 2/9/2025

REVISED:

TOTAL PAGES: 2

INTRODUCTION

The County of Northern Lights require that all CNL employees are knowledgeable in the WHMIS system training that is generic to all products and made aware with the products that are being used or present on the worksite. The *WHMIS Policy* and associated procedures will be communicated to all employees (new and existing).

These procedures are in addition to OHS regulations and regular safe working procedures.

WORKSITE HAZARDOUS MATERIAL INFORMATION SYSTEM (WHMIS) BACKGROUND

WHMIS is a Canada-wide information system for ensuring all workers are informed about the chemicals and other hazardous materials they use. WHMIS is supported by federal and provincial acts and regulations having the following effects on the industries they cover;

- Suppliers and employers will recognize and identify “hazardous products” (materials that are harmful or potentially dangerous).
- Safety Data Sheets (SDS) for hazardous products will be kept on site and be accessible to all workers.

Various individuals are responsible for providing and bringing to your attention the information on labels and Safety Data Sheets (SDS's) and the way the system works. They include the manufacturers, distributors, and importers of hazardous products in Canada, and also your employer.

TRAINING REQUIREMENTS

All employees must have a valid WHMIS certificate and as per legislative requirements be trained in the following:

1. the content required to be on a supplier label and a work site label
2. the purpose and significance of the information on the label
3. the content required to be on a safety data sheet
4. the purpose and significance of the information on the safety data sheet
5. procedures for safely storing, using, and handling the hazardous product
6. the procedures to be followed in case of an emergency involving the hazardous product.

SDS REQUIREMENTS

The SDS is the second level of the Right to Know. The WHMIS Label provides vital warning information to those on the spot, but the SDS contains additional details which will be important in handling emergencies or clean-ups or in designing controls for the safe use of the hazardous material. Federal law requires the supplier of a hazardous product to provide an SDS for the product. Alberta Law requires employers to have an SDS available for every hazardous material in the workplace and ensure they are provided with the most current version of the supplier SDS. The company will ensure Safety Data Sheets (SDS) are obtained for all hazardous products and are readily available to employees on all active worksites.

PRODUCT LABELLING

All staff must ensure that supplier labels are affixed to the original containers of hazardous products. If labels are missing or illegible, they are to be immediately replaced with a workplace label. If a hazardous product is decanted from the original container into another container, a workplace label must be affixed to the replacement container as per WHMIS requirements.

COMMUNICATION



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WHMIS

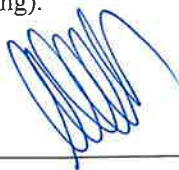
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As per the company's Safety Management System Manual, and corporate communication policy, all applicable policies and procedures are reviewed with all new employees prior to engaging in any work activities (during orientation) and annually with seasonal/ returning employees (refresher training).



Chief Elected Official

Chief Administrative Officer